



Harcourt Technology

**Georgia
Online Resources
For
Teachers and Students**

Georgia eProduct Registration

Log on to www.eharcourtschool.com

Online Access for Teachers:

To create an account:

- Locate New-Users section (bottom of the screen), click on **Register Here**.
- Select **I am a Teacher in a U.S. school** and click on **Continue Registration**.
- Fill in all the * parts of the Teacher Registration and make sure to use your school zip code. Write down your username and password.
- After you select **I Agree** your info will be entered.
- On the next screen find your school and then type in the ISBN number for your grade level (listed on the next page), then click **Continue Registration**.
- Enter the keyword (listed on the next page) and click **Continue Registration**.
- Once done, click on **Go to My Harcourt eProducts Now** (in blue print).
- You may need to type in your username and password again here.
- If you need to register for more than one subject or grade level go to the blue section on the left of your screen to do so using the ISBN numbers and keywords included.
- Click on the different products (in blue print) and explore.
- You are now ready to enter your students. Directions are listed below.

Online Access for Students:

To add a class:

- Go to **My Students** section (right side of screen) and click on **Add a Class**.
- Fill in class name, grade and scroll down and click on the boxes for your grade-level products. Click **Submit**.
- Now go to **Add Students** and fill in all the * information, click **Submit**. (Repeat these steps to enter each student.)
- After all students have been entered, click **Assign Students**. Add your students from the bank of names to your class (double click on a name and it will be added). Click **Submit**.
- To change a student password, click **View a Class Roster**, select class, click on student name. Scroll down to password, delete it in both boxes and change to your desired password. Click **Submit**. (Repeat these steps for each student.)
- Entire class/school can have the same password; username cannot be changed.
- To print usernames and passwords, click **View a Class Roster**, click **Printable Version**.

Harcourt Technical Support 1-800-419-3900

Harcourt Math Georgia eProducts

Harcourt Math

Product	ISBN	Keyword
Harcourt Math		
Harcourt Math 2008 Grade K Georgia	0153472006	above
Harcourt Math 2008 Grade 1 Student Edition Georgia	0153472022	model
Harcourt Math 2008 Grade 2 Student Edition Georgia	0153472057	tens
Harcourt Math 2008 Grade 3 Student Edition Georgia	0153472081	patterns
Harcourt Math 2008 Grade 4 Student Edition Georgia	0153472111	understand
Harcourt Math 2008 Grade 5 Student Edition Georgia	0153472146	understand



Harcourt Math Georgia eProducts

Harcourt eTeacher's Edition for Math

- Log onto www.eharcourtschool.com.
- Type in your username and password.
- Click on **ePlanner**.
- Click on **Lesson Plans**.
- Click on desired subject area.
- Click on **X** next to the standard you want to see.
- Click on the arrow next to the chapter you want to see.
- On the next screen is a light blue box, you go to it and click on the **Teacher's Edition pages**. (This is where you can see all the pages from your Teacher's Edition for that lesson.)

Harcourt ePlanner

- Follow the first seven steps from above.
- You can schedule the whole chapter by clicking on **Schedule Chapter** or you can check off the lessons you would like to schedule and click **Schedule Selected**.
- Once you have selected one of those two choices, follow the directions on the top of that screen.
- After you have scheduled your lessons, you can view your calendar by clicking on **My Calendar**.
- If you want to search for lessons by the standard go to **Standards** and type in a keyword or standard.
- When selecting any of the tabs on this screen, once you get to that screen you can follow the directions at the top of the screen.



Harcourt School Publishers Online Assessment (HSPOA)

Once your district/school has purchased the program and the order has been processed you will be registered by the administrator of the assessment program.

- Log onto www.eharcourtschool.com
- Type in your username and password.
- Select subject (left side of the screen) and select your class.
- You can change your mastery level by highlighting the number and just typing in the new one.

Make Assignments

- Go to **Assignments** tab and click on **Make Assignments**.
- Go up to assignment name and fill in.
- To assign students, you can select specific names and click **add** or just highlight the whole class and click **add**.
- To view the test that you are assigning, click on the name and you can see the items (this also gives you some printing options).
- Click box of test you want to assign.
- Once all those items are filled, click **Continue**.
- This page will show who has been assigned and when it is due.
- To change the start or due date, highlight that and change it.
- You can also choose to time the test and have that time displayed.
- Once all of that information is filled, save the assignment.



Creating a Test

- Stay on **Assignments** tab and click on **Build a Test**.
- Go to **Custom Test** and click **Create New Test**.
- Go to **Select Grade Level** and select your grade level.
- Next select **View By** and choose the objectives that you want displayed.
- Now go to **Name Test** and write in your test name.
- To get rid of specific types of questions just remove the arrow next to that question type.
- Click on the arrow next to the chapter or lesson you want to preview (when the arrow is facing down those are all the questions available for that lesson).
- If you want that question on your test, place a check next to that item.
- To preview a test item, double click on the item.
- To get more items click on the arrows next to the lessons and it will display more test items.
- Once you have made all of your selections, click **Review Test**. This is where you can add or delete items before you approve it.
- Once you have approved it, click **Approved Test**.
- To assign this test, you go back to **Make Assignments** and follow the same order as before.
- You will find your custom tests under content library.
- You can go in an score those items that are extended response; you can also add comments to the student by highlighting **Score Response/Add Comments** (found under assignments).

To Gather Reports

- Click on **Report** tab.
- Click on student **Test Summary**, then select student.
- For display, you can view all results from specific dates.
- Once you have selected these, click **Submit**. (These are specific results for a student.)
- To get a student's performance report, click on **Student Performance** and fill in the required fields.
- Select the assignments you want to view, then click **Submit**. (This report gives you student prescriptions.)
- To get a class report, click on **Class Report** and fill in the required fields, click **Submit**.
- Select the assignment you want and how you want the results, click **Submit**. (This shows your entire class results.)
- To send messages to students, go to **Mail**, select your class, then select **Students**.
- Compose your message and select **Send**.
- To make your own notes, go to **Notepad**.

The Harcourt Learning Site

THE HARCOURT LEARNING SITE

On the *Harcourt Math Learning Site*, teachers, students and parents can find activities and resources correlated to *Harcourt Math* chapters.

The *Harcourt Math* section of The Learning Site includes the following features for students:

- ❑ Multimedia Glossary: a glossary that includes the vocabulary words for each grade level from the *Student Edition*. The terms are pronounced, defined, and, when appropriate, animated
- ❑ Activities: these animated, interactive activities are connected to the concepts in *Harcourt Math*
- ❑ E-Lab: activities and simulations that reinforce the lessons in *Harcourt Math* and often use virtual manipulatives
- ❑ Show Me: interactive tutorials for grade-level concepts
- ❑ Math Models: an online version of selected models in the *Student Editions*
- ❑ That's a Fact: a fun way to practice basic facts

The *Harcourt Math Learning Site* includes the following features for parents and teachers:

- ❑ Family Involvement Activities: a four-page letter for each chapter with games, homework ideas, and vocabulary that can be easily downloaded
- ❑ Webliography: a catalog of links to other websites that allows teachers to research math topics and search for activities
- ❑ Software Updates: updates to download for *Harcourt Math* technology
- ❑ Teacher Resources: blacklines to download for *Harcourt Math* components including the four workbooks: Reteach, Challenge, Practice, and Problem Solving with Reading Strategies
- ❑ Reading Correlation: a correlation of the reading strategies in *Harcourt Math* to Harcourt's *Trophies, Collections*, and other commonly-used reading programs

www.harcourtschool.com